

Corporate Asset Sub-Committee –Work Programme 2018

Committee Date	13/02/2018	19/03/2018	21/05/2018	11/07/2018	14/09/2018	1/11/2018
Sustainable Management of the Corporation's Operational Property Portfolio						
Corporate Property Asset Management Strategy	Asset Management SBR update report		Asset Management Plans – Phase 1 progress report.	Asset Management SBR update report	New strategy for 2018-22 report	
City Surveyor's Business Plan	HL Business Plan for 2018/2023 report - draft Business Plan 2017/18 Q3 outcome report	High Level Business Plan 2018/2023 - Final		Business Plan 2017/18 Q4 outcome report	Business Plan 2018/19 Q1 outcome report	
City Surveyor's Risk Register	Risk Register 2017/18 Q3 report			Risk Register 2017/18 Q4 report	Risk Register 2018/19 Q1 report	
Facilities Management	FM SBR update report		FM SBR update report BRM2 contract report		Corporate FM General update report	
Portfolio management information		New Housing and Planning Act – update report			Annual report on changes to portfolio Annual report on third party income from portfolio	
Operational Property Review (note individual assets will be reported as declared surplus by service committees)		OPR overall programme update report	Potential disposal report	Potential disposal report	Potential disposal report	OPR overall programme update report
Upkeep, maintenance and furnishing of operational properties not within the remit of another Service Committee.						
	AWP Progress Report Q3 17/18 Heritage at Risk Register Annual Report	GSMD Capital Cap Progress Report	AWP / CWP Progress Report Q4 2017/18	AWP/ CWP Progress Report Q1 2018/19	GSMD Capital Cap completion report Barbican Centre Capital Cap completion report	AWP / CWP Progress Report Q2 2018/19
To monitor major capital projects relating to operational assets						

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	20/21 Aldermanbury (CII Building) - Building Refurbishment Members Cloakroom Upgrade Gateway 3/4 St Lawrence Jewry Church Refurbishment Gateway 3/4 Issues Report COTAG Access Control Gateway 3 Guildhall – Great Hall - Events Chair Replacement Gateway 1/2 Report Guildhall West Wing Mezzanine Level Improvement Gateway 1/2	Guildhall - Justices Switch - Damp proofing and relocation of essential electrical services Gateway 1/2 Report Walbrook Wharf – main depot roof. Gateway 1/2 Report Guildhall Yard refurbishment - Gateway 1/2 Report Guildhall Art Gallery Carpet Replacement and Wooden Floor Overhaul Gateway 1/2 Report	Summary of new Capital projects across the operational portfolio St Lawrence Jewry Gateway 3-4 Issues Report 65/65a Basinghall Street update report COTAG Access Control Gateway 5	CII 20/21 Aldermanbury options/ Gateway 3 report Guildhall- Great Hall Event Chairs Gateway 3-4 report Guildhall West Wing – Mezzanine level offices improvement Gateway 3 report	Guildhall - Justice rooms switch room damp proofing and relocation of electrical services Gateway 3-4 report Walbrook Wharf – main depot roof Gateway 3-4 report	
Recommending the annual programme of repair and maintenance works						
					CWP for 2019/20 bid report	
Responsibility for strategies, performance and monitoring initiatives in relation to energy						
	2017/18 Energy performance Q2 report Guildhall sub metering gateway 2 report Carbon Descent Plan proposed targets and Energy procurement update report		2017/18 Energy performance Q3 report and update on Energy Procurement Citigen contract renewal report	Energy Performance – 2017/18 Q4 and update on Energy procurement Guildhall- Sub metering Gateway 3-4 report	Energy Performance 2018/19 Q1 report Guildhall – Sub metering Gateway 5 report	Energy Performance 2018/19 Q2 report
Monitoring and advising on bids for Heritage Lottery Funding						
	National Lottery Funding Monitoring report					